

Job Interviews

Vocabulary · B1

NAME: _____ CLASS: _____ DATE: _____ SCORE: _____ / 30

1 Gap Fill

Complete each sentence with a word from the box. Not every word is needed.

prepare

nervous

salary

reference

apply

experience

interview

dress up

- 1 She had her first job _____ at the software company last Monday.
- 2 His previous jobs gave him a lot of _____ in sales.
- 3 You should _____ when you go to a wedding.
- 4 Students usually _____ to universities in their final year of school.
- 5 Athletes _____ for months before the competition.
- 6 The child felt _____ on the first day of school.

2 Multiple Choice

Choose the definition that matches the word in bold most exactly.

- 1 Young people often **apply** for their first role in a big office.
 - a) to ask formally to have a job
 - b) to bring a law or rule into use
 - c) to spread a liquid or cream on the skin
 - d) to request something from an authority
- 2 The diploma is a **qualification** for becoming a nurse.
 - a) a paper or test that shows you can do a certain job
 - b) a special right or advantage in a game
 - c) an official approval to do something else
 - d) a paper that proves you finished school

- 3 In some countries, men **shake hands** every time they meet.
- a) to hold someone's arm when you meet them
 - b) to wave your hand to say goodbye
 - c) to hold and move a person's hand as a greeting
 - d) to touch someone's shoulder as a sign of respect
- 4 The manager will talk to her in an **interview** next week.
- a) a meeting where someone asks you questions to see if you can have a job
 - b) a test where you write answers to questions
 - c) a talk between friends about their lives
 - d) a meeting to discuss a problem at work
- 5 The player was **confident** during the important game.
- a) feeling sure about your own abilities
 - b) having no doubt about what will happen next
 - c) feeling happy about the future
 - d) being sure that others will help you
- 6 He has a lot of **experience** from his years in the kitchen.
- a) a feeling of having done something before
 - b) the things that happen to you in life
 - c) the time you spend learning at school
 - d) knowledge and skill that you get from doing a job

3 Matching

Match each word (1–6) with its definition (A–F).

- | | | | | |
|---|---------------|----------------------|----------|---|
| 1 | prepare | <input type="text"/> | A | the money that a worker gets paid each month or year |
| 2 | salary | <input type="text"/> | B | a person or company that gives jobs to workers |
| 3 | reference | <input type="text"/> | C | a paper or test that shows you can do a certain job |
| 4 | qualification | <input type="text"/> | D | to get ready for something |
| 5 | employer | <input type="text"/> | E | a person who wants to get a job |
| 6 | candidate | <input type="text"/> | F | a letter from another person that says you are good for a job |

4 Word Ordering

Put the words in the correct order to make a sentence.

1 (felt / The / his / first / nervous / on / day / boy)

2 (workers / all / My / fairly / employer / treats)

3 (people / to / The / more / wants / hire / company)

4 (after / His / one / year / salary / increased)

5 (up / People / formal / events / for / dress)

6 (hands / shake / Business / at / meetings / people)

5 True / False

Are these definitions correct? Tick (☑) True or False.

	True	False
1 interview: a meeting where you tell a person they have a job	☐	☐
2 hire: to ask someone questions to see if they can do a job	☐	☐
3 confident: feeling sure about your own abilities	☐	☐
4 reference: a letter from another person that says you are good for a job	☐	☐
5 candidate: a person who wants to get a job	☐	☐
6 follow up: to get ready before something happens	☐	☐